



**LEMANU P. S. MAUGA**  
GOVERNOR

**OFFICE OF THE GOVERNOR**  
**AMERICAN SAMOA GOVERNMENT**  
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**TALAEUGA E. V. ALE**  
LIEUTENANT GOVERNOR

January 3, 2021

**GENERAL MEMORANDUM NO. 007 - 21**

To: Secretary of Samoan Affairs, CEOs, Presidents and Executive Directors of Authorities, Directors, Agency and Office Heads

From: Governor of American Samoa

Subject: Holiday/Partial Government Shutdown

January 4, 2021 will be a holiday for the American Samoa Government. All government offices will be closed and normal activities will be suspended. Executive branch employees of the American Samoa Government who are not required to perform essential services shall be excused from their duties.

Directors of executive branch agencies and employees of the following departments shall report to work as normal:

- Department of Public Safety
- Department of Health
- LBJTMC and EMS

Directors of Executive Branch Departments, Agencies and Offices may designate employees who are required to perform emergency or essential duties. The Chief Justice and the Legislature may designate the essential employees in their respective branches.

Government employees involved in disbursing the payroll for the pay period ending December 26, 2020 shall report to work. They may be excused once the checks for their departments are disbursed or noon, whichever is later.

Sincerely,

A handwritten signature in blue ink, appearing to read "L. Mauga", written over a horizontal line.

LEMANU P.S. MAUGA  
Governor

cc: The Honorable Talauega Eleasalo V. Ale, Lt. Governor  
Tuimavave Tauapa'i Laupola, Chief of Staff